

HERITAGE TOWNHOMES ASSOCIATION
Minutes for Board Meeting
March 25, 2011

1. Call to Order
 - a. Attendance
 - i. Keith Hall
 - ii. Karen Campion
 - iii. Penny Talbert
 - iv. Mary Stevens
2. Old Business
 - a. Penny read the minutes to the March 4 Meeting and there were no changes made. The minutes stand as is.
3. New Business
 - a. Website: Keith explained the website and demonstrated the capabilities that are currently being utilized as well as various options available for possible future use. Some advantages among others are the ability to go somewhat paperless and the openness it will bring to the Community.
 - b. Committees: Two committees that were discussed were the Design Review Committee and a Committee to thoroughly research the bylaws and propose revisions.
 - c. Audit: Karen will inquire into hiring an outside source to perform an audit.
 - d. Open Board Meetings: Mary brought up the prospect of having open Board meetings as a way of increasing the transparency of the Board's actions and intentions.
 - e. Packets: Keith will be writing a newsletter and a packet will be sent to all residents regarding the changes in the Board and it will contain an introduction to the website.
 - f. Dues Statements: Mary will be reconciling who is behind on their dues and will be sending statements.
4. Meeting was adjourned.